

MINUTES OF MEETING OF BOARD OF PUBLIC WORKS OF APRIL 11TH, 1939.

The Board of Public Works met in the office of the Governor in the State House, Annapolis, Maryland, on Tuesday, April 11th, 1939.

Present:

Herbert R. O'Connor, Governor.
J. Millard Tawes, Comptroller.
Hooper S. Miles, Treasurer.

Dr. Hugh H. Young and Mr. Warren King appeared before the Board in connection with the State's participation in the New York World's Fair. Dr. Young explained what had been done up to this time in a preliminary way relative to leasing space for an exhibit and the nature of the exhibits. Dr. Young was requested to submit a statement to the Board, outlining his plans and submitting a preliminary budget estimate to cover the expense to the State. Dr. Young stated that it would require all of the \$35,000 appropriated for the purpose, and that his Committee would not incur any obligations in excess of that amount. He stated that he would let the Board have promptly a statement showing a break-down of the expense along with a statement in as much detail as possible showing the nature of the exhibit.

The Secretary brought to the attention of the Board the provisions of the Act passed by the General Assembly of 1939, relative to budget procedure, in which it is provided that any State agency receiving a lump sum budget shall submit to the Board of Public Works for approval within ninety days of the beginning of the first year for which the appropriations are made a detailed schedule of salaries and expenses.

The Secretary was authorized to communicate with the departments which will be required to submit budgets under this provision and to request that they submit detailed budgets to the Board for approval as promptly as possible.

The Secretary brought to the attention of the Board the fact that it will be necessary to look forward to the issuance of bonds authorized by the General Assembly of 1939, particularly the making of arrangements for the engraving of the bonds. The Secretary was authorized to proceed with this work.

The Secretary brought to the attention of the Board for consideration leases submitted by the Maryland Unemployment Compensation Board for office space at Oakland, Westminster and Annapolis. The Board approved leases as follows -

Lease between Charles N. McIntire and Eva Frances McIntire, his wife, Oakland Maryland and the Unemployment Compensation Board, for space consisting of three rooms on the second floor of the McIntire Building, Oakland, Maryland, containing 450 square feet, for the term of one month, beginning on the first day of March, 1939 and ending on the 31st day of March, 1939, at the monthly rental of Thirty Dollars payable on the first day of the month in advance, with provision that the lease shall continue in force from month to month after the expiration of the term mentioned at the rental of \$30.00 per month, provided that the lease may be terminated by either party at the end of the term mentioned or any month thereafter by giving to the other party at least thirty days previous notice in writing.

Lease between D. S. Gehr & Son, Westminster and Unemployment Compensation Board for space consisting of a room and containing 525 square feet, at the premises known as 10 $\frac{1}{2}$ Liberty Street, Westminster, for the term of one month beginning on the first day of March, 1939 and ending on the 31st day of March,

1939, at the monthly rental of \$18.00, payable on the first day of the month in advance, with provision that the lease shall continue in force from month to month after the expiration of the term mentioned at the rental of \$18.00 per month, provided that the lease may be terminated by either party at the end of the term mentioned or any month thereafter by giving to the other party at least thirty days previous notice in writing.

Lease between Maryland Hotel Corporation and the Unemployment Compensation Board for space consisting of 1,000 square feet, being located in the basement of the building known as Maryland Hotel, 221 Main Street, Annapolis, Maryland, for the term of one month, beginning on the first day of March, 1939, and ending on the 31st of March, 1939, at the monthly rental of \$45.00 payable on the first day of the month in advance, with the provision that the lease shall continue in force from month to month after the expiration of the term mentioned at the rental of \$45.00 per month, provided that the lease may be terminated by either party at the end of the term mentioned or any month thereafter by giving to the other party at least thirty days previous notice in writing.

The Secretary brought to the attention of the Board a proposed lease for rental of space in the Whitaker Building, Baltimore, for use of the Central Purchasing Bureau, the space being that in use at the present time by the Bureau, and for which the lease under which it is held expires September 30th, 1939.

The Secretary was instructed to contact Mr. Harry Mertz, State Purchasing Agent and Mr. Walter N. Kirkman with a view to having them consider whether the State should continue to have the Central Purchasing Bureau operate at the Whitaker Building or at some other location.

The Secretary submitted to the Board for execution a deed executed by the State Roads Commission, conveying to John E. Wood some land in Prince George's County for which there is no further need for State Roads Use.

After due consideration the members of the Board executed the deed.

The Secretary submitted to the Board a deed prepared and executed by the State Roads Commission conveying to the Bata Shoe Company, Incorporated, certain parcels of land in Harford County along the Philadelphia Road Relocation, which are not necessary in the construction, improvement or maintenance of the State highway, with certain reservations to the Commission contained in the deed.

The Board concluded it was desirous of securing more information in connection with this particular conveyance and instructed the Secretary to inquire of the State Roads Commission as to the consideration passing from the Bata Shoe Company, Incorporated to the State and any further information which the State Roads Commission thought pertinent to the transaction.

The Secretary brought to the attention of the Board a file of correspondence and a budget amendment submitted by Springfield State Hospital, in connection with the desire of Dr. Ira A. Darling, Superintendent of the Hospital, and Dr. G. H. Preston, Commissioner of Mental Hygiene, to provide for the employment of Dr. Josef Gerstmann on the Staff of the Hospital.

After reviewing the correspondence the Board disapproved the budget amendment requested.

The Secretary brought to the attention of the Board a communication from the office of the Commissioner of Motor Vehicles, dated March 15th, 1939, with copies of the file of the Commissioner, relative to uncollected fines

in the cases of Maynard A. Simpers, Joseph Swift, Martin Bacon, H. D. Dirickson and Edward D. Hayward.

In view of the circumstances outlined by the Commissioner's Office as to the inability to effect collection of these fines, the Board approved the request that the Commissioner be authorized to write off these fines as uncollectible.

The Secretary brought to the attention of the Board some correspondence from Mr. Joseph D. Lazenby, relative to his claim that he be reimbursed for services as a witness in the case involving the condemnation of the Baker property, a part of the site acquired for the State Office Building at Annapolis. Mr. Lazenby's bill was disapproved by Mr. Thomas M. Jenifer, Assistant Attorney General, because while Mr. Jenifer had requested Mr. Lazenby to be in Court on the day of the trial of the case, Mr. Lazenby was not called as a witness because it was known that his testimony would be unfavorable to the State, and furthermore the defendant called Mr. Lazenby as a witness and he testified on behalf of the defendant.

In view of the circumstances, the Board felt it was not under any obligation to compensate Mr. Lazenby in this case.

The Secretary brought to the attention of the Board a voucher submitted by Howard W. Cutler, Architect, obtained by the University of Maryland in connection with several building projects at College Park, in the amount of \$1,000, covering services in expediting plans through the New York Office of the Public Works Administration. A letter from Mr. Harvey T. Casbarian, Comptroller of the University, explaining the voucher, was read. It was stated that Major Cutler in addition to looking after the work for which he was retained by the University of Maryland also looked after other projects in which the State was engaged and in connection with which grants were awarded by the Public Works Administration, and Major Cutler was able to look after all of these projects on his trips to New York in connection with the University of Maryland projects, resulting in a saving of expense in having the various Architects on the several State projects not make trips to New York for the purpose of facilitating the handling of the projects through the Regional Office of the Public Works Administration in New York.

The Board approved and authorized the payment of the voucher, which is chargeable to the Construction Account of the University of Maryland.

The Secretary brought to the attention of the Board a communication dated March 2nd, 1939, from Crownsville State Hospital, in which authority was requested to use the unexpended balance of \$16,117.00 to the credit of Crownsville State Hospital in the General Bond Issue of 1937 Account, this money to cover the cost of certain additions and alterations to property at the Hospital and for the purchase of equipment, as fully outlined in the Hospital's letter of March 2nd, 1939.

The authority for expenditure was approved.

The Secretary brought to the attention of the Board a communication dated March 6th, 1939, from Dr. Albert S. Cook, State Superintendent of Schools, relative to transferring from the Equalization Fund to a new item to be created for paying for night school work, the sum of \$5,000.

The Board felt it would not be justified in making the transfer since the current night school work will soon be completed and further that the cost of this work has been provided for in the budget for the fiscal years 1940 and 1941.

The Secretary brought to the attention of the Board a communication received from the State Department of Health, asking for advice as to whether it is necessary to retain records indefinitely and if not, for how long a period they should be kept.

After some discussion of this matter it was agreed that some check up should be made to find what the Federal Government and other States are doing with regard to the disposition of their records.

The Secretary brought to the attention of the Board a communication dated March 2nd, 1939, from Mr. Frank W. Besley, State Forester, in which authority was requested for the acquisition of three small parcels of land for erection of two lookout towers under the CCC program, and the enlargement and improvement of a third tower site which is at present inadequate.

The request was approved.

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Portrait*

The Secretary brought to the attention of the Board a bill from the Baltimore Museum of Art, in the amount of \$30.00, covering/ ^{/ hauling} by Monumental Storage Company from Baltimore to Annapolis of painting "Washington, Lafayette and Tilghman at Yorktown", the expense covering the transportation of the portrait back to Annapolis after its exhibit at the Baltimore Museum of Art. While it was understood at the time the portrait was loaned to the Baltimore Museum of Art the expense of transporting it to Baltimore and return to Annapolis would be borne by the Baltimore Museum of Art, the Museum stated in a letter dated March 3rd, 1939, addressed to the Board, that their budget allowance for the Exhibition was exhausted. Mr. Rosen, Artist, had made some repairs and retouched the portrait after the Exhibition at the Baltimore Museum of Art, for which no charge was made, and in view of this the Board felt it would be in order to take care of the bill for \$30.00 for the transportation of the portrait back to Annapolis.

The bill was accordingly approved for payment.

The Secretary brought to the attention of the Board a letter from Hugh Allen Meade, Special Counsel to the Comptroller, relative to settlement of tax claim of the State against the Baltimore Company for Special Relief Tax imposed against that corporation in 1936. Mr. Meade was able to collect \$1800.00 with the understanding that it would be accepted in settlement of the State's claim for the Special Relief Tax assessed against the corporation in 1936 and recommended the acceptance of the settlement by the State.

The Board approved the recommendation of Mr. Meade and authorized the Comptroller to close the account accordingly.

The Secretary brought to the attention of the Board a letter addressed to the Comptroller under date of March 3rd, 1939, in reply to a letter which had been addressed to the State Law Department on February 6th by the Secretary at the instance of the Board, relative to claims for refund of taxes under the Emergency Gross Receipts Tax Act of 1935.

In view of the fact that the General Assembly of 1939 appropriated funds to pay these claims for refund it was decided not necessary to take any action on the letter from the State Law Department.

The Secretary brought to the attention of the Board a request received from the Conservation Department that it be permitted to sell the hull of the power boat Severn, for which an offer of \$10.00 had been received and \$12.00 for the old engine in the boat. It was stated in the letter received from the Conservation Department that the boat was hauled to Tilghmans Island with the expectation of being made of use to the Department, but that the boat fell to pieces on the railway.

The authority requested to sell the hull and the engine was approved.

The Secretary brought to the attention of the Board a statement received from the Architects for the new State Office Building at Annapolis, in which it was shown that future work will require an expenditure of approximately- \$70,500.00. In view of the fact that the General Assembly of 1939 authorized the use of \$100,000 for a new Armory and \$70,000 for improvements to the Court of Appeals Building, it became apparent that the balance left in the State Office Building Account, after making provision for the \$170,000 mentioned, would not be sufficient to take care of the estimated future work.

The Board requested Mr. Miles to contact Mr. Henry P. Hopkins, Architect, and advise him of the situation, and discuss the amounts set forth as estimates for future work, covering Partitioning Offices, Fencing and Paving Parking Area, Demolishing Armory, Furniture for the new building, totaling \$70,500.00.

The Board took up for consideration budget amendments submitted, as follows -

State Teacher's College at Frostburg, dated March 23rd, 1939, showing increases amounting to \$150.00 and decreases amounting to the same amount.

State Teacher's College at Bowie, dated March 28th, 1939, showing increases amounting to \$1,422.25, with decreases in the same amount.

Traffic Court of Baltimore City, dated March 15th, 1939, showing increases amounting to \$227.56 and decreases in the same amount.

State Teacher's College at Frostburg, dated February 28th, 1939, showing increases amounting to \$2,416.90 and decreases in the same amount.

Maryland Training School for Colored Girls, dated March 3rd, 1939, showing increases amounting to \$650.00 and decreases in the same amount.

After due consideration the foregoing amendments were approved.

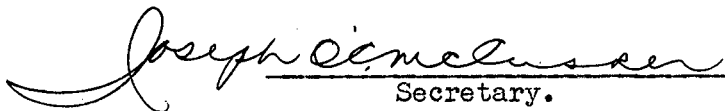
The Secretary brought to the attention of the Board a communication from Mr. J. Milton Patterson, Executive Secretary, Board of State Aid and Charities, dated April 4th, 1939, in which it was requested that arrangements be made

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if possible for moving the offices of the Board at present in the Union Trust Building into the Wonder Building at Hopkins Place and Baltimore Street, so that both agencies would be consolidated as contemplated in the budget passed by the General Assembly of 1939.

The Secretary was requested to contact the Union Trust Company, with a view to having the State relieved of the lease under which the Board of State Aid and Charities now occupies the space in the Union Trust Building.

There being no further business, the meeting adjourned.


Secretary.